

## SECTION 1 Please tick the appropriate box

Plumber  Merchant/Retailer  Manufacturer  Importer  Training Institution  Associate/Other

## SECTION 2

Company Reg No:  BEE Score:   
Company VAT No:  Please attach a copy of your BEE Certificate

**Representation:** Regional  National  No of Branches:

NAME OF COMPANY:

PHYSICAL ADDRESS:

TOWN/SUBURB:

POSTAL ADDRESS:

TELEPHONE:

WEBSITE:

EMAIL:

OWNERS NAME:

CELL:

ACCOUNTS DPT:

EMAIL:

CELL:

TECHNICAL DEPT:

EMAIL:

CELL:

**Type of Plumbing Company:** Maintenance Plumber  Construction Plumber  Insurance Plumber  All

### Services Offered:

Leak Detection  Blocked Drains  Drain Cleaning  Electrical Geyser  Emergency Repairs

Solar Geysers  Sewerage  Storm Water  Septic Tanks  Other

Gutters  Heat Pumps  CCTV Inspection  Gas Geysers

## SECTION 3 Licensed Plumbers Details

NAME:

ID NUMBER:

GENDER: MALE  FEMALE  DATE OF BIRTH:

PIRB NUMBER:

RACIAL STATUS

NATIONALITY:  African  Coloured  Indian  White  Other

## SECTION 4 PAYMENT OF MEMBERSHIP FEES

Initial: \_\_\_\_\_

All members are required to pay an annual membership fee into the IOP(SA) bank account. Members who prefer to pay their annual fee upfront shall do so within 60 days of the issue of the official IOP(SA) invoice.  
Members who fail to pay their annual membership fee after 90 days will automatically be suspended and listed as a Bad Debtor. Further action could result in the account being handed over for collection.  
Suspended members wishing to reinstate their membership must pay all outstanding fees plus 1.5% interest per month up to date, all future payments on his annual membership fee account will be payable in full upfront each financial year.

**Payment Options:** Direct Debit  OR EFT   
• Note Direct Debit form will be sent to you via email.

## SECTION 5 TERMINATION PROCEDURE

Initial: \_\_\_\_\_

**In the event of resignation, members must inform national office in writing one month prior to new financial year (end of February)**  
Upon resignation all IOPSA logos or reference to IOPSA membership must be removed from but not limited to all advertisement, marketing material and stationery of the said resigned member.  
Any long term advertisement or marketing material such as the Yellow Pages, that are placed by a member denoting that they are IOPSA members, the said member in the event of resignation, will be required to pay the said membership fee for the full duration of the advertisement and/or marketing material that denotes them as an IOPSA member.

## SECTION 6 MEMBER CODE OF CONDUCT

Initial: \_\_\_\_\_

**MEMBERS SHALL AT ALL TIMES:**

1. Support plumber training and plumbing skills required to maintain the dignity and reputation of the trade of plumbing.
2. Support the importance of uplifting the standards and quality of plumbing products and plumbing installation work, as prescribed by the SANS Codes of Practice, the National Building Regulations, Local Authority Bylaws and all mandatory standards for plumbing.
3. Conduct themselves and their businesses in a manner which is honourable, legal, transparent and fair, especially with regard to such guarantees or warranties on product, and backup service that they offer.
4. Apply the basic principles of free enterprise within the operation criteria of one's own business, whilst at the same time respecting the operating criteria of others making up the plumbing industry In order for a member to expand or move into another plumbing industry discipline, he would have to register a separate entity , and will be required to comply with all the entry levels of that part of the plumbing industry into which they intend moving.
5. Only install SANS Compliant or similar approved products, carry out compliant installation practice to comply with all applicable laws, bylaws
6. Voluntarily register with IOP(SA) on an annual basis and pay annual fees in accordance with the membership category in which he is registered, as approved by the National Executive Committee of IOP(SA).
7. Safeguard the public interest at all times concerning health, safety and environment by promoting to consumers that one should only use SANS Compliant products, and that they are required to be installed by a Qualified Plumber
8. Observe that in promoting plumbing products or members installation services through the media, that all such advertisements be a honest interpretation of that product, or service, according to the guidelines laid down by the advertising standards authority
9. Be available at all times to attend a disciplinary hearing of IOP(SA), in terms of the Constitution, in the event of a complaint being lodged against a member's product or workmanship in accordance with the applicable regulations .
10. The National Executive Committee has the authority to suspend, or cancel the membership in terms of the Constitution, of those members who infringe the IOP(SA) Code of Conduct.
11. Attend IOPSA meetings & events.
12. Ensure that the company employs PIRB Licenced Plumber/s. Ensure that there is a Qualified Plumber in the company's employ at all times , to Comply with Section A18 of the National Building Regulations..
13. Comply with ALL IOPSA & PIRB Policies and procedures at all times
14. Update their membership details and company information with IOPSA on an annual basis and/or when needed
15. **All new IOPSA members must have contractors and public liability insurance**
16. All new IOPSA members must be proposed and seconded by an existing IOPSA member

PROPOSED	SECONDED
Company Name:	Company Name:
IOPSA Membership No:	IOPSA Membership No:
Contact Person:	Contact Person:

I do **NOT** want to be contacted with the latest deals, offers, information and jobs from IOPSA  Please only tick this box if you do not want to receive communication from us

I, \_\_\_\_\_ do hereby agree to the terms and conditions as set out in this agreement.  
Sign \_\_\_\_\_ Name \_\_\_\_\_ Date \_\_\_\_\_

**SECTION 7 DOCUMENT CHECK LIST**

When applying for membership with IOPSA, the following documentation must be submitted:

**Fully completed and signed membership application form**

**Company Registration documents**

**Copy of the owner/s or Director/s South African Identity Document**

**Tax Clearance certificate (with good standing)**

**BBEEE Certificate or Affidavit**

**Proof of Public Liability Insurance (Must be more than R1 million)**

**Proof of Contractors Insurance**

**Copy of the Nominated Licensed Plumbers Plumbing Industry Registration Board (PIRB) Card**

*\* Only for Plumbing Contractor & Training Institutions Category*

**Proof that products comply to SANS**

*\* Only for the Manufacturer & Importer Category*